

1. Subject to condition 2, no person shall be admitted to the premises after 23:00hrs.
2. Condition 1 will not apply to persons that were present in the premises at any point between 22:45hrs and 23:00hrs
3. The CCTV system installed at the premises, shall:
  - a. be maintained fully operational and in use at all times that the
  - b. premises are open;
  - c. make and retain clear images;
  - d. show an accurate date and time that the images were made; and
  - e. cover the inside the premises and the externa front patio.
4. CCTV systems installed after 2021 should be a full digital systems with wide dynamic range IP cameras (WDR).
5. All CCTV images shall be retained for a period of not less than 31 days.
6. The CCTV footage shall be controlled and kept in a secure environment to prevent tampering or unauthorised viewing. A record will be kept of any person who accesses the system, the reason why and when.
7. A member of staff who is trained to operate the CCTV system, review images and supply footage will be present at the premises at all times when licensable activities are taking place.
8. CCTV images shall be immediately made available for review upon request of the Police or an authorised officer of the Licensing Authority for purposes in connection with the prevention and detection of crime and disorder, in line with GDPR guidance.
9. A copy of a CCTV image shall be provided within 24 hours upon request of the Police or an authorised officer of the Licensing Authority.
10. Suitable signage informing customers that CCTV is in operation shall be displayed in prominent positions inside and outside of the premises.
11. A record shall be kept of each member of staff who is authorised to sell alcohol and shall include the staff members full name, address, and date of birth. This record shall be retained on the premises and made available for viewing on request of the Police or an authorised officer of the Licensing Authority.
12. A Challenge 25 Policy shall be in operated. This Policy shall require that any person who appears to be under the age of 25 must provide ID prior to being served alcohol. Acceptable forms of ID are a:
  - a. passport;
  - b. UK photo driving licence; or
  - c. military ID card.

13. All refusals made under the Challenge 25 Policy shall be logged in a bound book. This log must show:
  14. date of refusal made;
  15. member of staff who made the refusal; and
  16. if refused, whether fake ID was seized.
17. Signs notifying customers of the operation of the Challenge 25 scheme shall be displayed at the entrance to the premises and at each point of sale.
18. A bound incident book shall be maintained, in which the following shall be recorded:
  - a. incidents of crime and disorder occurring at the premises (both inside & outside), which shall include the date and time of the incident; and
  - b. any action taken, including if the police were called.
19. The Challenge 25 log and the incident book shall be kept on the premises and shall be available for inspection upon request of the Police or an authorised officer of the Licensing Authority.
20. The DPS, or their nominated deputy, shall check the Challenge 25 log and the incident book at least once a week, and sign and date each check.
21. There shall be a zero-drug tolerance policy in operation at the premises, which shall include the requirement that regular checks are carried out by management to prevent the use of drugs by patrons; and that such checks are recorded.
22. A copy of the premises drugs policy, and associated records, shall be kept at the premises and made available to the Police or an authorised officer of the Licensing Authority upon request.
23. The premises shall operate in accordance with the “ask Angela scheme” and notices to this effect shall be displayed.
24. The DPS or premise licence holder will risk assess the need for door supervisors to be employed at the premises. If such a risk assessment indicates that door supervision is required, then a minimum of two SIA door supervisors are to be employed at the premises at any particular time (as determined by the risk assessment).
25. Unless a risk assessment indicates otherwise, on days when higher risk activities are taking place at or in the vicinity of the premises then at least two SIA door supervisors are to be employed at the premises during the hours that the higher risk activities are taking place. A higher risk activity would be one that could reasonably be expected to result in a significant increase in the number of people attending the venue and / or a change in the nature or

behaviour of the people that attend the venue when compared with what would be expected had the activity not been taking place (for example a major sporting event).

26. When carrying out a risk assessment regarding the provision of door supervisors, the licence holder and / or DPS should have regard to any information provided to the licence holder by the Licensing Authority, South Yorkshire Police or any other reliable source of information.
27. All door supervisors when working shall wear a uniform which clearly identifies them to the public as door supervisors, wearing high visibility jackets or vests.
28. A register shall be maintained for persons engaged as door supervisors to include the name and SIA number of the staff. SIA to be briefed as to details of any events and to record the time and dates of deployment including start and finish time. The register is to be retained onsite for a period of at least 12 months.
29. A written copy of any risk assessment referred to in these conditions must be retained for a period of at least 12 months and available for inspection at the premises by any authorised officer.
30. It is considered that, for the nature of the operation of the premises, plastic/polycarbonate drinking vessels will not ordinarily be required however, a risk assessment will be undertaken should unusual events takes place and management deem it necessary.
31. The consumption of alcohol, food and non-alcoholic drinks will not be permitted on the front patio after 23:00 on every day. However, customers will be permitted to use this patio to smoke until the premises closes.
32. In addition to being monitored by the CCTV system, the external areas to which patrons have access whilst using the premises will be directly monitored via the coffee bar servery window and the use of glass collectors for both internal and external areas.
33. Customers shall not be permitted to use the roof top terrace or the area to rear of the premises ( car park) for the outdoor consumption of alcohol, food and non-alcoholic drinks at any time, nor will they be permitted to smoke in these areas.
34. Children 12 years and under must accompanied and supervised by a responsible adult at all times, both inside & outside of the premises.

35. No children, that is any person under 18 years of age, will be permitted to remain on the premises (both inside or outside) after 22:30 hours unless accompanied and supervised by a responsible adult and attending a pre booked family function or similar event.
36. The premises will display a proxy notice in a prominent position explaining that it is an offence for adults to purchase alcohol and then supply it to persons under 18.
37. No signage or advertising for any special treatment provided in the adjoining treatment/therapy rooms shall be on display within the licensed area of the premises.
38. No adult entertainment or services shall be provided at the premises.
39. The DPS shall routinely attend meetings of the local Pubwatch scheme.
40. Notices asking people to leave the premises quietly shall be displayed at the premises main exit.
41. All staff shall receive training on induction and year thereafter, on the term's conditions and restriction of this Licence, together with:
- a. operation of 'Challenge 25';
  - b. types of acceptable ID;
  - c. method of recording refusals;
  - d. refusing sales of alcohol to persons who appear to be drunk;
  - e. preventing proxy sales;
  - f. incident recording and when to call the Police
  - g. Drugs Policy;
  - h. Safeguarding children & vulnerable adults; and
  - i. operation of the "ask Angela Scheme".
42. Staff training shall be recorded, records shall be kept of the premises and shall, on request, be made available for inspection by the Police or an authorised officer of the Licensing Authority.